

Appendix G.1 - FEES AND CHARGES FOR LANCASHIRE COUNTY COUNCIL

Highways Fees and Charges 2022/23 - Discretionary charges unless stated otherwise

Summary	Legal Description	Description	Charge 2021/22	Charge 2022/23	% Change	Charged By
Note: anything permitted under a statutory provision may be charged for but if not stated in the schedule is 'at cost' or 'at agreed fee'.						
<b>LOCAL AUTHORITIES (TRANSPORT CHARGES) REGULATIONS 1998: HIGHWAYS CHARGES.</b>						
Skip permit	Consideration by a local highway authority of an application by any person for permission to deposit or cause to be deposited, a skip on any highway pursuant to section 139(1) and (2) of the 1980 Act	We check that the proposed location is safe to place a skip on the public highway and that a permit is appropriate. If approved we issue a permit for a maximum duration of 28 days.	£31.00	£33.00	6%	Per application (max 28 days)
Scaffolding, and other structures permits.	Consideration by a local highway authority of an application for a licence in writing to erect or retain on or over a highway any scaffolding or other structure, in connection with any building or demolition work or the alteration, repair, maintenance or cleaning of any building, which obstructs the highway pursuant to section 169(1) and (2) of the 1980 Act	We check that the proposed location is safe to erect scaffold/access tower or other temporary structure upon the public highway. If approved we issue a permit for a standard duration of 1 week.	£30.00	£33.00	10%	Per application (standard duration 1 week)
Permit to make an excavation in the highway or deposit materials on the highway	Consent to make a temporary excavation in a street or to temporarily deposit building materials, rubbish or other things in a street that is a highway maintainable at the public expense, and the undertaking of site inspections to monitor compliance with such consent pursuant to section 171(1), (2), (4) and (5) of the 1980 Act	We check that the proposed location is safe and that a permit is appropriate. If approved we then create and issue a permit for a maximum duration 1 month				
		Temporary excavation	£227.00	£239.00	5%	Per consent
		Building materials	£176.37	£186.00	5%	Per consent. Minimum fee. Increases depending upon number of streets.
		Minimum fee. Increases depending upon number of streets				
Consent not to erect hoarding	Consideration by a relevant authority of an application for consent for the obligation to erect a hoarding or fence in accordance with section 172(1) of the 1980 Act to be dispensed with pursuant to subsection (2) of that section	Hoarding is a legal requirement for works on or adjoining the highway. In certain circumstances, this requirement may be waived. This fee is for verification that hoarding is not required for works on or adjoining the highway.	£30.50	£32.00	5%	Per consent
Hoarding inspection	Anything done by a relevant authority in connection with site inspections to monitor compliance with duties imposed by section 172(3) and by section 173(1) of the 1980 Act on a person who has erected a hoarding or fence.	Where, hoarding is erected Lancashire County Council may impose requirements for the hoarding (for example, being securely fixed). This fee is for each inspections to ensure that conditions imposed by Lancashire County Council are complied with.	£33.00	£35.00	6%	Per inspection

Construction of cellars under street	Consideration by a relevant authority of an application for consent under section 179(1) of the 1980 Act to which that section applies under any part of any street	Consideration for permission to construct a cellar or vault beneath the structural layers of the highway (adjoining and having access to)  We will provide permission to excavate within the highway and will undertake appropriate inspection in relation to reinstatement of the highway structure	At cost	At cost	N/A	Per application
Construction of opening into cellar	Consideration by a relevant authority of an application for consent to make an opening in the footway of a street as an entrance to a cellar or vault there under pursuant to section 180(1) of the 1980 Act	Permission to construct an opening (with suitable cover) within the structural layer of the highway giving access to an existing cellar or other underlying structure. We will undertake appropriate inspection in relation to reinstatement of the highway structure and will approve the make/type of cover used over the new opening.	At cost	At cost	N/A	Per application
Construction of lights into cellar	Consideration by a relevant authority of an application for consent to carry out any works in a street to provide means for the admission of light to premises situated under, or abutting on, the street pursuant to section 180(2) of the 1980 Act	Consideration for permission to construct within the structural layer of the highway an opening for the purpose of admitting light or air to premises adjoining or beneath the highway. We will provide permission to excavate within the highway, will undertake appropriate inspection in relation to reinstatement of the highway structure and will approve make/type of cover used over the new opening.	At cost	At cost	N/A	Per application
Vehicle crossings	Vehicular crossings of footways and verges [HA 1980 s184]	Fee for site assessment for approval of vehicular crossing.  Crossing construction to be carried out by contractor on an LCC approved list directly quoted by them	At cost	Fee for vehicle crossing assessment £220  Fee for unapproved vehicle crossing £110 (£110 refund of original assessment fee)  Fee for vehicle crossing delivered by LCC as part of a planned footway	N/A	Per application Or costs can be shared by adjacent applicants where the overall width of a joint crossing does not exceed 6m and the combined crossing will be constructed by one approved contractor in a single operation.
Clearance of accident debris	Anything done by a local highway authority in connection with the clearance of accident debris pursuant to sections 41 and 130 of the 1980 Act in respect of accidents occurring on or after 1 <sup>st</sup> April	Clear and removal of debris from footway or carriageway following a road traffic incident or act of vandalism.	At cost	At cost	N/A	Per site
Permit / exclusion from an existing waiting (or similar) restriction	Consideration by a local traffic authority of an application pursuant to any provision contained in an order under section 1, 6, 9 or 14 of the 1984 Act for an exemption from any prohibition or restriction imposed by the order on the stopping, parking, waiting, loading or unloading of vehicles on a road	Permission for a vehicle to wait on a waiting restriction, or wait for longer than permitted where waiting time is limited. The vehicle must be essential for the works being undertaken where there is no alternative parking facility.	At cost	At cost	N/A	Per permit / exclusion

**LOCAL AUTHORITIES (TRANSPORT CHARGES) REGULATIONS 1998: TRAFFIC REGULATION**

<p>Request to permanently revoke parking place.</p>	<p>Anything done by a local traffic authority in consequence of a request to revoke or amend an order under section 6, 32(1)(b) or 45 of the 1984 Act so that a particular length of road may cease to be a place where vehicles may be parked in accordance with the order</p>	<p>Section 32: Revocation of free parking place on a road (disabled bays, taxi bays etc.).</p> <p>Section 45: Revocation of paid parking place (such as pay and display bays).</p> <p>Where captured by s.278 agreement</p> <p>Consideration resulting in refusal</p>	<p>No Charge</p> <p>Included in S278 calculation</p> <p>At Cost</p>	<p>No Charge</p> <p>Included in S278 calculation</p> <p>At Cost</p>	<p>N/A</p> <p>N/A</p> <p>N/A</p>	<p></p> <p>Included in s.278 calculation</p> <p>Per request</p>
<p>Request to permanently vary an order to create an exemption from a waiting (or similar) order</p>	<p>Anything done by a local traffic authority in connection with or in consequence of a request to vary an order under section 1, 6, 9 or 14 of the 1984 Act so as to create an exemption or exclusion from a prohibition or restriction imposed by the order on the stopping, parking, waiting, loading or unloading of vehicles on a road</p>	<p>Consideration to vary the articles of an order to provide a permanent exemption for a specific use.</p> <p>For example, allowing a certain class of vehicle to wait or load in an area where waiting is prohibited.</p>	<p>At Cost</p>	<p>At Cost</p>	<p>N/A</p>	<p>Per request</p>
<p>Temporary Traffic Regulation order or temporary road closures</p> <p>(including weight restriction)</p>	<p>Anything done by a local traffic authority in connection with or in consequence of the making of an order under section 14(1), or the giving of a notice under section 14(2), of the 1984 Act for the reason mentioned in section 14(1)(a)</p>	<p>Road closures, one way traffic or weight restrictions that are needed normally to assist works proposed or being undertaken on or near to the highway. Temporary weight restrictions are needed for bridges or other structures that are found to be weak.</p>				

orders)		S. 14(1) Temporary order	£585.00	£614.00	5%	Per order
			plus advertising costs	plus advertising costs		
		S. 14(1) Extension of temporary order by a further order	£574.00	£602.00	5%	Per extension
			plus advertising costs	plus advertising costs		
		S. 14(1) Extension of temporary order at the direction of the Secretary of State	£60.00	£63.00	5%	Per extension
		S. 14(2) Notice (emergency only)	£585.00	£614.00	5%	Per order
	plus advertising costs	plus advertising costs				
		Other consequences of s. 14(1) or s. 14(2)	At costs	At costs	N/A	
Road closures for events.	Anything done by a local traffic authority in connection with or in	Road closures that are essential to allow sporting, social or	£585.00	£614.00	5%	Per order
				plus advertising costs	plus advertising costs	
Temporary suspension of the use of a parking place	Anything done by a local authority in connection with or in consequence of a request to the authority, the chief officer of police or any other person specified by or under an order made under section 49(4) of the 1984 Act to suspend the use of a parking place or any part of it.	Consideration for suspending a parking place (such as pay and display bay, resident permits bay or similar) so that vehicles can park there to undertake works or to ensure access by preventing other vehicles from parking there.				
		Resulting in suspension of a parking place	£25.00	£25.00	0%	Per space
		Resulting in refusal	At cost	At cost	N/A	Per space
Direction signs	Consideration by a local traffic authority of a request that under Section 65(1) of the 1984 Act, it cause or permit a traffic sign	Direction signs to premises (excluding tourism signing).				
		• Consideration resulting in refusal on policy or traffic and safety grounds.	Nil	Nil	N/A	Per request
		• Consideration and provision of cost estimates (including applications that are subsequently not proceeded with).	£123.50	£130.00	5%	Per request
		Temporary signs to housing sites. We assess the suitability and provide approval for directional signing to be placed on the highway network to aid drivers on a pre-arranged journey and avoid unnecessary congestion or vehicle movements on the highway network.				
		• Fixed fee	£178.00	£187.00	5%	Per request
		• Per sign	£52.00	£55.00	6%	Per sign
		• Subsequent request for signs at the same location	£57.00	£60.00	5%	Per request
		Assess the need for tourism signing based upon Lancashire County Council Policy documents we assess requests to install directional signing to aid drivers on a pre-arranged journey.	£125.00	£131.00	5%	Per request. Note – fee is for assessment only. Total cost of manufacture and erection of signing is also charged to applicant.

		Provision of H-Bar at private drive. We provide lining measures to highlight the presence of a	£171.00	£179.00	5%	Per request
		Provision of temporary bus stop				
		• Cover existing stop and placement of temporary stop for	£89.00	£93.00	4%	Per stop
		• Removal of existing pole and flag to store for the duration	£168.00	£176.00	5%	Per stop
		• Temporary relocation of the existing bus stop at new	£315.00	£330.00	5%	Per stop
		Request to cause and permit any other traffic signs. We assess the implications of the request with reference to County Policy and National standards and carry out a site visit to consider the impact and most suitable location for the	£123.00	£129.00	5%	Per request
Installation of a traffic sign by Lancashire County Council.	The placing by a local traffic authority of a traffic sign pursuant to section 65(1) of the 1984 Act in accordance with a request of the kind referred to in the preceding paragraph	Installation of a permanent traffic sign (above) by Lancashire County Council	Costs based upon size and number of signs	Costs based upon size and number of signs	N/A	Per sign

**CHARGES UNDER HIGHWAYS ACT 1980**

Permits to place objects in a highway	S.115E, F and H Charges for permission to place objects and structures on certain parts of the highway.					
	• Advertising kiosks / rotundas / banners	Requests by third parties to permit advertising kiosks / rotundas / banners to be placed on the adopted highway for	£85.00	£89.00	5%	Per request (annual fee)
	• Ramps	Requests by third parties to construct a ramp on the highway to allow wheelchair users to access their buildings. We first exhaust all possibilities for internal building alterations to take place to allow wheel chair access. We then assess the practicality of providing	£380.00	£399.00	5%	Per request (annual fee)
	• Others		At Cost	At cost	N/A	Per request
Stopping up or diversion of the highway	S.116/117 stopping up or diversion of highway by application to court.	In certain circumstances areas of highway are considered no longer necessary for public use. An application is received, usually from an adjacent resident or business asking Lancashire County Council to apply to court to stop up the highway. The quoted charges are those which are payable in advance for a process terminated at the relevant stage, irrespective of the outcome. Complex procedures or multiple orders may attract a higher fee.				
		• After preliminary consultation and investigation by	£444.00	£466.00	5%	
		• After formal consultations and legal work by Head of Legal Services before application to Magistrates Court.	£1,127.00	£1,182.00	5%	

		• Following Magistrates Court decision	£2,301.00	£2,414.00	5%	
			Plus court fees	Plus court fees		Plus court fees
Licence to plant in a highway	S.142 Granting of licence to plant and maintain, or to retain and maintain trees, shrubs, plants or grass in a part of the highway.	Permission to provide, plant and maintain Granting of licence is subject to approval of type, size and growth rate of item to be planted and agreement of location. We will prepare and issue licence, including provision of location plan.	£56.00	£59.00	5%	Per licence
	S.142 Annual charge for administering a licence for planting	Annual renewal of permission and issue of licence relating to planting within the public highway. Authorise renewed licence to be issued.	£32.00	£34.00	5%	Per licence
License to construct buildings over the highway	S.177 Licence to construct over highway	Requests by third parties to construct over the public highway, such as projections, balconies or other structures. We will check the area to ensure it is adopted highway, will consider size and nature of item to be placed / constructed over highway and, assess any associated sight line or obstruction issues. We will prepare associated legal documentation and issue licence where considered appropriate.	At Cost	At cost	N/A	Per licence
Gating Order	S.129A-G Making of a Gating Order	Undertake all the legal processes, advertisements to make and seal a gating order. We will: Advise and assist in the identification or suitability of streets for a gating order. Prepare the legal documentation for the formal advertisement processes. Deal and respond to any consultations and enquiries from the public that result. Prepare report on objections or obtain Authority to make the order. Finalise order for sealing.	At Cost	At cost	N/A	Per order

ENVIRONMENTAL INFORMATION REGULATIONS 2004					
Provision of Accident information	Provision of Accident information	Provision of traffic accident information held by Lancashire County Council			
		Personal requests	Free of charge	Free of charge	N/A
		For commercial organisations	£48.50	£48.50	0%
					Per site
					Per site

HIGHWAY SEARCHES AND INFORMATION					
CON29 Official search	Response to a question by district council direct to county council (not inspecting in person)  Charges for second or subsequent questions are waived.	"QUESTION" means the first of any of Questions 2, 3.1, 3.2, 3.3 3.4, 3.5, 3.6, 3.7, 3.11, 4, 5.1, 5.2, 7, 19, 22.1, or 22.2 from a Form CON29 (2007) or a question in similar terms where the information is required in respect of a specified area of land. The response shall include informatives.  This involves reviewing geographical information to provide responses to CON29 form questions submitted by a district council.	£15.50	£16.00	3%  Per search
CON29 Personal search	Response to a question by district council direct to county council (not inspecting in person)  Charges for second or subsequent questions are waived.	"QUESTION" means the first of any of Questions 2, 3.1, 3.2, 3.3 3.4, 3.5, 3.6, 3.7, 3.11, 4, 5.1, 5.2, 7, 19, 22.1, or 22.2 from a Form CON29 (2007) or a question in similar terms where the information is required in respect of a specified area of land. The response shall include informatives.  This involves reviewing geographical information to provide responses to CON29 form questions submitted by a district council.	£15.50	£16.00	3%  Per search
Highway adoption status enquiry - written response	Response to enquiry in respect of highway adoption status with written description (without provision of plan).  Providing greater detail than q2 on the CON 29 form	Providing written confirmation as to the extent of highway adoption in response to a request from any interested party.	£15.50	£16.00	3%  Per request
Highway adoption status enquiry - plan	Response to enquiry in respect of highway adoption status with provision of plan.  Providing greater detail than q2 on the CON 29 form	Providing written confirmation as to the extent of highway adoption in response to a request from any interested party.	£15.50	£16.00	3%  Per request
Highway adoption status enquiry - written response and plan	Response to enquiry in respect of highway adoption status with provision of plan and written description.  Providing greater detail than q2 on the con 29 form	As above, but with written description and plan.	£41.50	£44.00	6%  Per request
	Provision of Environmental Information (applicant not in person) where information can be made available under the Regulations other than a response to "questions" or "enquiries" (as defined or referred to above)	Other Environmental Information	At reasonable cost	At reasonable cost	N/A

Provision of Environmental Information (Applicant accessing public registers or examining the information at a place made available for the examination)	Applicant would need to assess at his own risk the applicability of the information to a particular area of land.	No Charge	No Charge	N/A	
--	---	-----------	-----------	-----	--

**LOCAL AUTHORITIES (ENGLAND)(CHARGES FOR PROPERTY SEARCHES) REGULATIONS 2008( Response to enquiries about a property)**

It is the view of the County Council that these Regulations have a very limited application. The estimates and amount of unit charge together with costs incurred in providing information under these Regulations are regarded to be NIL. Information provided in response to enquiries on form CON29 is considered to be environmental information provided under the Environmental Information Regulations. See below.

**CHARGES UNDER HIGHWAYS ACT 1980 – SECTION 38**

S38 administration and supervision fee	S38 administration and supervision fee,  (Percentage of estimated cost of roadworks, subject to minimum fee)	Requests from developers for the Highway Authority to adopt the roads within a development as highways maintainable at public expense on satisfactory completion and maintenance.  Fees include for :  • inspection and approval of key stages of completion of road • support in overcoming unplanned site constraints • liaison with specialist street lighting and structural design teams • advice and support	7% £2,330  Minimum fee. Plus approval and inspection for highway retaining structures and property retaining structures, which are charged at cost	7% £2,330  Minimum fee. Plus approval and inspection for highway retaining structures and property retaining structures, which are charged at cost	N/A	Per agreement
Extension of s38 agreement	Supplementary charge for extension of s38 agreement	Extension of time to that specified in the original agreement. Fees include for:  • inspection and approval of key stages of completion of road • support in overcoming unplanned site constraints and other issues preventing final adoption • liaison with specialist street lighting and structural design teams  • assessment and valuing of works completions and bond reductions • advice and support	2% of outstanding default costs for 1st extension of up to one year.  5% of outstanding default costs after the 1st extension + Approval and inspection for highway retaining structures and property retaining structures, which are charged at cost	2% of outstanding default costs for 1st extension of up to one year.  5% of outstanding default costs after the 1st extension + Approval and inspection for highway retaining structures and property retaining structures, which are charged at cost	N/A	Per agreement

Rates use to calculate the Highway Authority's Bond requirements for completing the roadworks specified in the agreement in the event of default by the applicant.



Rate per linear metre for estimating s38 agreement roadworks costs.	Rate per linear metre for estimating s38 agreement roadworks costs.	£908 Per Linear metre	£908 Per Linear metre	N/A	<p>This element includes for construction materials and staff time in measuring, calculating and constructing the road as follows:</p> <ul style="list-style-type: none"> <li>total areas to be constructed,</li> </ul> <p>including verges and planting areas, footways, carriageways</p> <ul style="list-style-type: none"> <li>individual items in the highway including street lighting, drainage, gullies and gully connections, signing and road markings and other street furniture</li> </ul> <p>Works costs depend on the current costs to LCC of using our in-house contractor to finish any incomplete works to an appropriate standard.</p>
Administration, design and management fee for approval and consultations for traffic calming schemes on s38 sites	Administration, design and management fee for approval and consultations for traffic calming schemes on s38 sites.	2% Plus disbursements e.g. advertising costs Maximum fee £840.00	2% Plus disbursements e.g. advertising costs Maximum fee £840.00	N/A	Administration, design and management fee for approval and consultations for traffic calming schemes on s38 sites (percentage of estimated roadworks costs extra over the administration and inspection fee)
Provision of street lighting design to developer.	Provision of street lighting design service to developer.	At Cost	At Cost	N/A	Site with 5 columns or less. Per site service
		£93.50	£98.00	5%	Each additional column

**COMMUTED SUMS FOR FUTURE MAINTENANCE – SECTION 38 AGREEMENTS**

Soakaway	Maintenance of a soakaway	The commuted sum allows for future maintenance and repairs over 20 years for the facility.	Site specific calculation	Site specific calculation	N/A	Per item
Other sustainable drainage systems (including filter drains)	Maintenance of other sustainable drainage systems (including filter drains)	The commuted sum allows for future maintenance and repairs over 20 years for the facility.	Site specific calculation	Site specific calculation	N/A	Per site
Diverted culverted watercourses	Maintenance of a diverted culverted watercourses – road crossing or longitudinal up to 20m length	The commuted sum allows for future maintenance and repairs based upon County Surveyors Society guidance	Site specific calculation	Site specific calculation	N/A	
Culvert debris screen	Maintenance of a culvert debris screen	A debris screen (also called a 'trash screen') prevents debris such as branches, leaves and litter entering a culvert (drain pipe) and blocking it so as to reduce capacity for water to drain through it. Screens need to be cleared of debris on a routine basis and after every heavy rainfall event. This facility would only be required as a consequence of the	Site specific calculation	Site specific calculation	N/A	Per item

		development and would not benefit general road users. The commuted sum allows for future maintenance and repairs over 20 years for the facility.				
Petrol and spillage interceptors	Maintenance of petrol and spillage interceptors	Interceptors prevent water contaminated by oil and/or other harmful substances from entering a watercourse or culvert and then damaging the natural environment. Interceptors need cleaning out on a regular basis to prevent a build-up of harmful substances. This facility would only be required as a consequence of the development and would not benefit general road users. The commuted sum allows for future maintenance and repairs over 20 years for the facility.	Site specific calculation	Site specific calculation	N/A	Per item
Highways structures	Maintenance of highways structures	Highway structures can include bridges, retaining walls and any other structure in, on, under or adjacent to the highway.  This facility would only be required as a consequence of the development and would not benefit general road users. The commuted sum allows for future maintenance and repairs over 120 years for the facility and renewal of the structure at the end of that period.	Site specific calculation	Site specific calculation	N/A	Per structure

Road lighting (non-standard but acceptable material specifications)	Maintenance of road lighting (non-standard but acceptable material specifications)	Decorative lighting columns and fixtures can add to the aesthetic appeal of a new road scheme. Non-standard installations can overcome difficult design constraints. Such treatments would only be required as a consequence of the development and would not benefit general road users. The commuted sum allows for future maintenance and repairs over 30 years for the facility.	Site specific calculation	Site specific calculation	N/A	
Highway verge (excluding service strip)	Maintenance of a highway verge (excluding service strip)	Verges wider than a standard 2.0m strip can be provided to overcome design constraints or to aesthetically enhance a new road layout. This facility would only be required as a consequence of the development and would not benefit general road users. The commuted sum allows for future maintenance (usually understood as grass mowing) and any repairs which become necessary over 60 years.	£30.00	£30.00	0%	per square metre
Highway trees	Maintenance of highway trees	The commuted sum allows for future maintenance (including tending the growing tree to maturity, replacing a diseased or dying specimen) and any pruning, lopping etc. which might become necessary over 20 years.	Tree specific calculation	Tree specific calculation	N/A	
Traffic management measures including street furniture, bollards etc.	Maintenance of traffic management measures including street furniture, bollards etc.	Traffic management measures of this type would normally be discouraged and the developer asked to build safety features into the layout of the new road. Such treatments	Site specific calculation	Site specific calculation	N/A	
		would only be required as a consequence of the development and would not benefit general road users. The commuted sum allows for future maintenance and repairs over 30 years for the facility.				
Enhanced paving materials	Maintenance of enhanced paving materials	Decorative paving materials can add to the aesthetic appeal of a new road but are typically more expensive to repair or replace than standard materials used by the County Council. Such treatments would only be required as a consequence of the development and would not benefit general road users. The commuted sum allows for future maintenance and repairs over 60 years for the facility.	Site specific calculation	Site specific calculation	N/A	

Other matters not specified in table but necessitated by site circumstances	Maintenance of other matters not specified in table but necessitated by site circumstances	Such treatments would only be required as a consequence of the development and would not benefit general road users. The commuted sum allows for estimated future maintenance and repairs over the life of the asset.	Site specific calculation	Site specific calculation	N/A	
<b>CHARGES FOR WORKS AUTHORISED BY HIGHWAYS ACT 1980 – SECTION 278</b>						
Works on existing highway to facilitate implementation of development or agreed to be of benefit to the public	An agreement for the execution by the authority of any works incorporating particular modifications, additions or features, or at a particular time or in a particular manner, on terms that that person	Schemes up to £10,000	Legal fee: £750.00 Admin fee: £750.00 Works: At cost	Legal fee: £750.00 Admin fee: £750.00 Works: At cost	N/A	
	pays the whole or such part of the cost of the works as may be specified in or determined in accordance with the agreement  for the execution by the authority of any works incorporating particular modifications, additions or features, or at a particular time or in a particular	Schemes £10,000 – £100,000	Legal fee: £1,250 Admin fee: £1,250 Works: At cost	Legal fee: £1,250 Admin fee: £1,250 Works: At cost	N/A	
		Schemes over £100,000	Legal fee: £1,750 Admin fee: £1,750 Works: At cost	Legal fee: £1,750 Admin fee: £1,750 Works: At cost	N/A	
Minor Works	Minor works to facilitate implementation of approved development not requiring an agreement to be drafted by the Lancashire County Council Legal team.		At cost	At cost	N/A	
<b>CHARGES UNDER LOCAL AUTHORITIES (RECOVERY OF COSTS FOR PUBLIC PATH ORDERS) REGULATIONS 1993</b>						
Creation, stopping up or diversion of footpath or bridleway	S.26/118/118A/118B/119/119A-E creation, stopping up or diversion of footpath or bridleway (and Town And Country Planning Act s257/261)	Changing the route or particulars (such as width) of a public right of way in the interests of the landowners or in the interests of the public (Highways Act 1980) or to allow development (Town and Country Planning Act 1990).  Complex procedures or multiple orders may attract a higher fee.	£2,352.00	£2,467.00	5%	
<b>CHARGES FOR ON-STREET PARKING</b>						
Charges for on-street parking in Preston and Lancaster		Policy is to maintain parity with District's car parking charges to help avoid congestion in the City centres	Preston: £1.40 for 1 hour Lancaster: £1.40 for 1 hour £2.30 for 2 hours	Preston: £1.40 for 1 hour Lancaster: £1.40 for 1 hour £2.30 for 2 hours	0% 0% 0%	Meter per hour

Charges under the New Roads and Street Works Act						
Street Lighting Column Testing	Consideration by a relevant authority of an application to attach at item to a street lighting column in pursuant to section 50, schedule 3 of the New Roads and Street Works Act	All lighting columns over 7 years of age need to be tested so their condition can be assessed prior to the attachment of an approved item by a third party. This fee is applicable where the county council arranges this on behalf of the applicant. Where the applicant arranges their own GN22 approved column test and supplies the test result to the county council, then no charges are applicable. Where a column test indicates that a re-test is not required for 'x' years, no further testing fees will be charged during this period.	£55	£55	0%	per column
Attachment of Third Party CC	Consideration by a relevant authority of an application to attach at item to a street lighting column in pursuant to section 50, schedule 3 of the New Roads and Street Works Act	Licence fee chargeable for carrying out all necessary tests / checks in order to issue a licence. Licence valid for up to 30 months.	£65	£65	0%	per licence / column
Attachment of Third Party 5G	Consideration by a relevant authority of an application to attach at item to a street lighting column in pursuant to section 50, schedule 3 of the New Roads and Street Works Act	Licence fee chargeable for carrying out all necessary tests / checks in order to issue a licence. Licence valid initially for 12 months.	£150	£150	0%	per licence / column
Section 50 licence	Considering, processing and inspection associated with granting a licence under section 50 of NRSWA	Processing the application	£112	£112	0%	per item
		For each additional street	£42	£42	0%	per item
		Ongoing administration costs	£176	£176	0%	per item
		Inspection fees for works taking 10 days or less	£150	£150	0%	per item
		Inspection fees for works taking 11 days or more	£300	£300	0%	per item

End of Highways

CULTURAL SERVICES - FEES & CHARGES SCHEDULE		Type (Discretionary/ Statutory)	2021/22 Current Charge	2022/23 Proposed Charge	Change	Charged by
<b>Libraries Service</b>						
Book Loan	Book Loan	Statutory Service	Nil	Nil	N/A	
Reservation Fee		Discretionary	75p per item some interlibrary loans are £16.35 per item	75p per item some interlibrary loans are £16.35 per item	0.0%	per item
Fines for Late returns		Discretionary	20p per item per day up to a maximum of £7	20p per item per day up to a maximum of £7	0.0%	per item
DVD Loans		Discretionary	Ordinary DVD £1 per week, U classification 50p per week	Ordinary DVD £1 per week, U classification 50p per week	0.0%	per item
Music CD Loans		Discretionary	50p per week with reservation charge of 75p (no reservation charges for audio visual items)	50p per week	0.0%	per item
Charges for craft activities		Discretionary	£1 per child and a maximum of £2 per family per activity	No charges		
Spoken word recordings loans		Discretionary	£1 per 3 week loan; fine of 20p per day up to a maximum of £7 per item for late returns	£1 per 3 week loan; fine of 20p per day up to a maximum of £7 per item for late returns	0.0%	per item
Drama and Music Performance Sets	Drama	Discretionary	£10 per set for 6 months and £5 renewal	£10 per set for 6 months and £5 renewal	0.0%	per item
Drama and Music Performance Sets - 6 months loan period	Music	Discretionary	Vocal scores £30 for 40 copies for 6 months and £1 per additional copy and £15 renewal . Shorter vocal scores £10 for up to 40 shorter vocal scores of same title and £5 renewal	Vocal scores £30 for 40 copies for 6 months and £1 per additional copy and £15 renewal.Shorter vocal scores £10 for up to 40 shorter vocal scores of same title and £5 renewal	0.0%	per item
	Orchestral - Over 40 mins.	Discretionary	Charge by Performance length: Over 40 mins. £40 and £20 renewal.	Charge by Performance length: Over 40 mins. £40 and £20 renewal.	0.0%	per item
	Orchestral - Between 20 and 40 mins.	Discretionary	Charge by Performance length: Between 20 and 40 mins. £30 and £15 renewal	Charge by Performance length: Between 20 and 40 mins. £30 and £15 renewal	0.0%	per item
	Orchestral -Under 20 mins.	Discretionary	Charge by Performance length: Under 20 mins. £20 and £10 renewal	Charge by Performance length: Under 20 mins. £20 and £10 renewal	0.0%	per item
Printing and Copying - Black and White	A4 per sheet	Discretionary	15p	15p	0.0%	per item
	A3 per sheet	Discretionary	25p	25p	0.0%	per item
Printing and Copying - Colour	A4 per sheet	Discretionary	50p	50p	0.0%	per item
	A3 per sheet	Discretionary	75p	75p	0.0%	per item
Printing and Copying - From Microfilm	Per sheet (various)	Discretionary	20p	20p	0.0%	per item
Compensation for lost books		Discretionary	According to the value of book	According to the value of book	0.0%	per item

Sales	Workbooks, posters, old stock etc.	Discretionary	£1.00 each (though a percentage of this is paid back to the company)	£1.00 each (though a percentage of this is paid back to the company) may increase to £2 per item but this will be determined by the provider	0.0%	per item
<b>Museums Service</b>						
Admission Charge (Clitheroe Castle Museum)		Discretionary	Adults £4.70, Concessions £3.60, Children 18 and under free, Carers free	Adults £4.70, Concessions £3.60, Children 18 and under free, Carers free. Family Xplorer £20	0.0%	per item
Admission Charge (Gawthorpe Hall)		Discretionary	Adults £6, Concessions £4, Children under 16 free, National Trust members free, Carers free	Adults £6, Concessions £4, Children under 16 free, National Trust members free, Carers free. Family Xplorer £20	0.0%	per item
Admission Charge (Judges' Lodgings)		Discretionary	Adults £3, Concessions £2, Children 16 and under free, Carers free	Adults £3, Concessions £2, Children 16 and under free, Carers free. Family Xplorer £20	0.0%	per item
Admission Charge (Lancaster Castle)		Discretionary	Adults £8, Concessions £6.50, Families £20, Children free, Carers free	Adults £8, Concessions £6.50, Families £20, Children free, Carers free	0.0%	per item
Admission Charge (Helmshore Mills Textile Museum)		Discretionary	Adults £4, Concessions £3, Children 16 and under free, Carers free	Adults £4, Concessions £3, Children 16 and under free, Carers free. Family Xplorer £20 (proposed). Offer half price entry for two months in May and June 2022 for National Trust members at Helmshore and Queen Street Mills	0.0%	per item
Admission Charge (Queen Street Textile Museum)		Discretionary	Adults £3, Concessions £2, Children 16 and under free, Carers free	Adults £3, Concessions £2, Children 16 and under free, Carers free. Family Xplorer £20 (proposed). Offer half price entry for two months in May and June 2022 for National Trust members at Helmshore and Queen Street Mills	0.0%	per item
Sale of café food and drink (Helmshore Mills and Queen Street Mill only)		Discretionary	Items individually priced	Items individually priced £1.25 for bottle of water to £6.50	0.0%	per item
Sale of Goods including guidebooks and souvenirs (all sites)		Discretionary	Items individually priced	Items individually priced range from 0.25p to £60. General model is General model is double plus VAT.	0.0%	per item
Other fees & charges for events and miscellaneous income (all sites)		Discretionary	Various. These varies depending upon a number of factors; for example a family craft activity covering cost of materials and small profit at £2, to a theatre performance where how much a theatre company will charge us to put on a performance – the ticket price is worked out on their charge + staff costs + estimate of other costs (lighting, etc) + a reasonable small profit	Events and items individually priced range from 0.50p to £35	0.0%	per item

Archive Service						
<b>Access to Archives in Person</b>		Statutory	Nil	Nil	0.0%	per item
<b>Copying services ordered in person in SR</b>	A4/A3 b&w copies of archives	Discretionary	£1 per sheet	£1 per sheet	0.0%	per item
	OS sheets	Discretionary	£7.50 per sheet	£7.50 per sheet	0.0%	per item
	Self-service printout of microform	Discretionary	80p per sheet	80p per sheet	0.0%	per item
<b>Copying services ordered remotely</b>	probate records	Discretionary	£10 per record	£10 per record	0.0%	per item
	QSP and ARR11	Discretionary	£7.50 per document	£7.50 per document	0.0%	per item
	PLA11 and hospital reception orders	Discretionary	£12.50 per record	£12.50 per record	0.0%	per item
	vehicle licensing	Discretionary	£20.00	£20.00	0.0%	per item
	other copies	Discretionary	£7.50 for 1st page and £1 per page thereafter	£7.50 for 1st page and £1 per page thereafter	0.0%	per item
	audio recording	Discretionary	£25.00	£25.00	0.0%	per item
<b>Facility fee for Photography</b>	single image	Discretionary	£5.00	£5.00	0.0%	per item
1 voucher is valid for unlimited images in a single day	1 voucher	Discretionary	£10.00	£10.00	0.0%	per item
	5 vouchers	Discretionary	£40.00	£40.00	0.0%	per item
	10 vouchers	Discretionary	£70.00	£70.00	0.0%	per item
	20 vouchers	Discretionary	£120.00	£120.00	0.0%	per item
Group Permit for Named Project Members	1 year	Discretionary	£150.00	£150.00	0.0%	per item
<b>Certified Copies</b>						
Certification	of facsimile copy of documents by professional archivist	Discretionary	£20 per page/image	£20 per page/image	0.0%	per item
	of customer transcription	Discretionary	£20 per 100 words	£20 per 100 words	0.0%	per item
Church of England Baptism Certificate	Entry located by customer	Statutory	£15.00*	£16.00	6.6%	per item
(*fees set by the Church of England and reviewed annually)	Entry searched for by staff	Statutory	£31.00*	£32.00	3.2%	per item
<b>Professional fees and charges</b>	Research in closed records	Discretionary	£40.00+ VAT per hour	£40.00+ VAT per hour	0.0%	per item
	Archive conservation work	Discretionary	£40.00+ VAT per hour	£40.00+ VAT per hour	0.0%	per item
	Group visits (daytime)	Discretionary	£40.00+ VAT per hour	£40.00+ VAT per hour	0.0%	per item
	Group visits (evening or weekend)	Discretionary	£60.00+ VAT per hour	£60.00+ VAT per hour	0.0%	per item
	External talks	Discretionary	£60.00+ VAT per hour plus travel expenses	£60.00+ VAT per hour plus travel expenses	0.0%	per item
	Training sessions	Discretionary	£200+ VAT per half day	£200+ VAT per half day	0.0%	per item
	Professional consultation fee for heritage projects, conservation and management advice	Discretionary	£40+VAT per hour	£40+VAT per hour	0.0%	per item
<b>Other services</b>	Inclusion on list of record agents	Discretionary	£55 per year	£55 per year	0.0%	per item
	replacement of lost and stolen Archives Card	Discretionary	£5.00	£5.00	0.0%	per item
<b>Reproduction of Images for Publication</b>	Use of a Lancashire image in printed material	Discretionary	See appended table for details	See appended table for details	0.0%	per item
	Use of a Lancashire image in TV/film/DVD	Discretionary	See appended table for details	See appended table for details	0.0%	per item
	Fees for filming on location	Discretionary	See appended table for details	See appended table for details	0.0%	per item
	Displaying a Lancashire image	Discretionary	See appended table for details	See appended table for details	0.0%	per item
	Use of a Lancashire image in the internet	Discretionary	See appended table for details	See appended table for details	0.0%	per item



<b>Conservation &amp; Collections Team</b>						
Deposition of Archaeological Archives		Discretionary	£360.00	£360.00	0.0%	per item
Deposition of Archaeological material per box		Discretionary	£100.00	£100.00	0.0%	per item
Specialist Professional Services		Discretionary	£30 - £40 per hour Dependant on Service Requested	£30 - £45 per hour Dependant on Service Requested	12.0%	per item
Guided Tour of Lancs. Conservation Studio		Discretionary	£7.50 per person	Adult £8.50 Concessions £6.50	13.3% for Adults. Concessions new fee	per item
Training Delivery		Discretionary	£390 1/2 day - £675. Full day	£390 1/2 day - £675. Full day	0.0%	per item
Specialist Room Hire (income goes to FM)		Discretionary	£175 full day	£175 full day	0.0%	per item
Equipment hire Various		Discretionary	£22.50 - £180	£22.50 - £180.00	0.0%	per item
<b>School Library Service</b>						
<b>Annual Subscriptions</b>						
Primary and Special Schools	Premium Plus	Discretionary	£1,158 plus £3 per pupil	£1,158 plus £3 per pupil	0.0%	per item
	Premium	Discretionary	£1,070 plus £3 per pupil	£1,070 plus £3 per pupil	0.0%	per item
	Basic	Discretionary	£1,070.00	£1,070.00	0.0%	per item
<b>Nursery and Childrens' Centres</b>	Premium	Discretionary	£1,070.00	£1,070.00	0.0%	per item
	Basic	Discretionary	£749.00	£749.00	0.0%	per item
<b>Reading Clubs</b>						
Fantastic Book Awards for KS2 pupils	Subscribing schools	Discretionary	£120.00	£120.00	0.0%	per item
	Non-subscribing schools	Discretionary	£180.00	£180.00	0.0%	per item
Brilliant Book award for KS1 pupils	Subscribing schools	Discretionary	No charge	£90.00	New charge	per item
	Non-subscribing schools	Discretionary	£120.00	£120.00	0.0%	per item
<b>Additional Reading &amp; Learning Resources</b>						
Curriculum boxes	Subscribing schools	Discretionary	£45.00	£50.00	11.0%	per item
Booster stock for school libraries	Subscribing schools	Discretionary	£3 per book	£3 per book	0.0%	per item
Consultancy/library advice support One hour/half day/full day	Subscribing schools	Discretionary	From £150-£400	From £150-£400	0.0%	per item
Pupil Workshop sessions One hour/half day/full day	Subscribing & non subscribing schools	Discretionary	From £150- £300	From £150- £300	0.0%	per item

Heritage Learning							
Site Visit -Lancashire County Schools		Discretionary	£2.50 per pupil	£2.50 per pupil	0.0%	per item	
Site Visit -Non Lancashire County Schools		Discretionary	£3:00 per pupil	£3:00 per pupil	0.0%	per item	
Outreach Visit-Lancashire County Council Schools		Discretionary	£95.00 half day session	£95.00 half day session	0.0%	per item	
Outreach visits- Non Lancashire County Schools	Dependent on Heritage Learning Team Receiving Schools Funding	Discretionary	£150 Full day Visit	£150 Full day Visit	0.0%	per item	
Loans Service		Discretionary	Calculation based on geographical location	Calculation based on geographical location	0.0%	per item	
		Discretionary	£50 one loan	£50 one loan	0.0%	per item	
		Discretionary	£150 five loans	£150 five loans	0.0%	per item	
		Discretionary	£250 10 loans	£250 10 loans	0.0%	per item	
		Discretionary	£375 15 loans	£375 15 loans	0.0%	per item	
CPD Lancashire County Council Schools			Discretionary	Free	Free	0.0%	per item
Non Lancashire County Council Schools			Discretionary	£150.00	£151.00	0.0%	per item
Lancashire Music Service							
Instrumental & Vocal Tuition - All Key Stages							
Small Group - 34 Weeks +	1-3 hours	Discretionary	£33.60 per hour (per teacher, per visit)	£33.60 per hour (per teacher, per visit)	0.0%	per item	
	3 hours +	Discretionary	£31.50 per hour (per teacher, per visit)	£31.50 per hour (per teacher, per visit)	0.0%	per item	
Small Group -Less Than 34 Weeks	1-3 hours	Discretionary	£36.00 per hour (per teacher, per visit) Secondary School only	£36.00 per hour (per teacher, per visit) Secondary School only	0.0%	per item	
	3 hours +	Discretionary	£33.60 per hour (per teacher, per visit) Secondary School only	£33.60 per hour (per teacher, per visit) Secondary School only	0.0%	per item	
Parent Direct Payment( Including Online)	Group ( max 4 students)	Discretionary	£7.50	£7.50	0.0%	per item	
	20 min individual	Discretionary	£12 (per student per lesson)	£12 (per student per lesson)	0.0%	per item	
	30 min individual	Discretionary	£14 (per student per lesson)	£14 (per student per lesson)	0.0%	per item	
Whole Class Instrumental Tuition (WCIT) Key Stages 2 & 3	Per Yr (34 weeks)	Discretionary	£1,487.50	£1,487.50	0.0%	per item	
	Additional weeks	Discretionary	£43.75 - One Term option available	£43.75 - One Term option available	0.0%	per item	
Curriculum Delivery	All Key Stages	Discretionary	£51 per hour (minimum 2 hours)	£51 per hour (minimum 2 hours)	0.0%	per item	
Lancashire Rocks - Key Stage 3	Per Yr (34 weeks)	Discretionary	£1,190.00	£1,190.00	0.0%	per item	
	Additional weeks	Discretionary	£35.00	£35.00	0.0%	per item	
Singing - All Key Stages	6 Week Sing	Discretionary	£210.00	£210.00	0.0%	per item	
	One-off Workshop Up to 2 hours	Discretionary	£127.50	£127.50	0.0%	per item	
	Large Group (10+ students)	Discretionary	£35 per hour	£35 per hour	0.0%	per item	
Staff CPD and Support - All Key Stages	Training and Consultancy	Discretionary	£150.00 per session	£150.00 per session	0.0%	per item	
	SMEP Visits	Discretionary	Free	Free	0.0%	per item	
	GarageBand Project	Discretionary	£525 (One Term)	£525 (One Term)	0.0%	per item	
Charanga Licences - All Key Stages	Musical School & Music World	Discretionary	£195 per year (Free if purchasing LMS tuition)	£195 per year (Free if purchasing LMS tuition)	0.0%	per item	
	VIP Studio Sessions	Discretionary	£395 (average cost)	£395 (average cost)	0.0%	per item	
Charanga Recorder World Licence - All Key Stages	First Term (including 33 recorders)	Discretionary	£165.00	£165.00	0.0%	per item	
	Subsequent Terms	Discretionary	£65.00 (also first term without recorders)	£65.00 (also first term without recorders)	0.0%	per item	

Lancashire Outdoor Education Centres						
Hothersall Lodge						
Residential :						
Residential Per Person Per Night	April	Discretionary	£79.50	£81.50	2.52%	per item
Residential Per Person Per Night	May pre SAT's	Discretionary	£79.50	£81.50	2.52%	per item
Residential Per Person Per Night	May post SAT's	Discretionary	£90.50	£92.50	2.21%	per item
Residential Per Person Per Night	June	Discretionary	£94.00	£96.00	2.13%	per item
Residential Per Person Per Night	July	Discretionary	£94.00	£96.00	2.13%	per item
Residential Per Person Per Night	August	Discretionary	£70.00	£75.00	7.14%	per item
Residential Per Person Per Night	September	Discretionary	£81.50	£83.50	2.45%	per item
Residential Per Person Per Night	October	Discretionary	£81.50	£83.50	2.45%	per item
Residential Per Person Per Night	November	Discretionary	£69.00	£70.50	2.17%	per item
Residential Per Person Per Night	December	Discretionary	£57.00	£62.00	8.77%	per item
Residential Per Person Per Night	January	Discretionary	£57.00	£62.00	8.77%	per item
Residential Per Person Per Night	February	Discretionary	£66.00	£67.50	2.27%	per item
Residential Per Person Per Night	March	Discretionary	£80.50	£82.50	2.48%	per item
Day Visits:						
Day Visits - Per Group per day	9.00am-5.00pm	Discretionary	£350.00	£350.00	0.00%	per item
Day Visits - Per Group per half day	Half day	Discretionary	£200.00	£200.00	0.00%	per item
Extras						
Extra Instructor	Full Day	Discretionary	£200.00	£200.00	0.00%	per item
Extra Instructor (only when group is already buying into activities)	Half Day	Discretionary	£100.00	£100.00	0.00%	per item
Transport Costs		Discretionary	£2.00 per mile for the first 40 miles and £1 each mile after	£2.00 per mile for the first 40 miles and £1 each mile after	0.00%	per item
Other Packages						
Self-Catering		Discretionary	£25.50 (Children 3 yrs and under free of charge)	£25.50 (Children 3 yrs and under free of charge)	0.00%	per item
Bed & Breakfast		Discretionary	£32.00	£32.00	0.00%	per item
Full Board (Breakfast, packed lunch and evening meal)	Groups will need to pay for a minimum of 50% capacity of accommodation block they are based in.	Discretionary	£50.00	£50.00	0.00%	per item
Camping		Discretionary	£6.00	£6.00	0.00%	per item
Extra Meals	Breakfast	Discretionary	£6.50	£6.50	0.00%	per item
	Packed Lunch	Discretionary	£6.00	£6.00	0.00%	per item
	Conference Lunch	Discretionary	£10.50	£10.50	0.00%	per item
	Evening or Cooked Meal	Discretionary	£12.00	£12.00	0.00%	per item

<b>Tower Wood</b>						
<b>Residential :</b>						
Residential Per Person Per Night	April	Discretionary	£88.00	£92.50	5.11%	per item
Residential Per Person Per Night	May	Discretionary	£90.50	£92.50	2.21%	per item
Residential Per Person Per Night	June	Discretionary	£103.00	£105.50	2.43%	per item
Residential Per Person Per Night	July	Discretionary	£103.00	£105.50	2.43%	per item
Residential Per Person Per Night	August	Discretionary	£85.50	£87.50	2.34%	per item
Residential Per Person Per Night	September	Discretionary	£85.50	£87.50	2.34%	per item
Residential Per Person Per Night	October	Discretionary	£85.50	£87.50	2.34%	per item
Residential Per Person Per Night	November	Discretionary	£85.50	£87.50	2.34%	per item
Residential Per Person Per Night	December	Discretionary	£70.00	£73.00	4.29%	per item
Residential Per Person Per Night	January	Discretionary	£70.00	£73.00	4.29%	per item
Residential Per Person Per Night	February	Discretionary	£71.50	£73.00	2.10%	per item
Residential Per Person Per Night	March	Discretionary	£93.50	£95.50	2.14%	per item
<b>Day Visits:</b>						
Day visits - Per Group per day	9.00am-5.00pm	Discretionary	£350.00	£350.00	0.00%	per item
Day Visits - Per Group per half day	Half day	Discretionary	£200.00	£200.00	0.00%	per item
Extended Day Visit - Per Group per day	9.00am-8.00pm	Discretionary	£550.00	£550.00	0.00%	per item
<b>Extras</b>						
Extra Instructor (only when group is already buying into activities)	Full Day	Discretionary	£200.00	£200.00	0.00%	per item
Evening Tutor		Discretionary	£77.00	£77.00	0.00%	per item
Transport Costs		Discretionary	£2.00 per mile for the first 40 miles and £1 each mile after	£2.00 per mile for the first 40 miles and £1 each mile after	0.00%	per item
<b>Other Packages</b>						
Self-Catering		Discretionary	£25.50 (Children 3 yrs and under free of charge)	£25.50 (Children 3 yrs and under free of charge)	0.00%	per item
Bed & Breakfast		Discretionary	£32.00	£32.00	0.00%	per item
Full Board (Breakfast, packed lunch and evening meal)	Groups will need to pay for a minimum of 50% capacity of accommodation block they are based in.	Discretionary	£50.00	£50.00	0.00%	per item
<b>Extra Meals</b>	Breakfast	Discretionary	£6.50	£6.50	0.00%	per item
	Packed Lunch	Discretionary	£6.00	£6.00	0.00%	per item
	Conference Lunch	Discretionary	£10.50	£10.50	0.00%	per item
	Evening or Cooked Meal	Discretionary	£12.00	£12.00	0.00%	per item
	Refreshments (tea, coffee & biscuits)	Discretionary	£2.50	£2.50	0.00%	per item
<b>Room Hire</b>						
Bowness Suite - Large Room	Per day	Discretionary	£100.00	£100.00	0.00%	per item

Bowness Suite - Large Room	Half day	Discretionary	£60.00	£60.00	0.00%	per item
Bowness Suite - Small Room	Per day	Discretionary	£60.00	£60.00	0.00%	per item
Bowness Suite - Small Room	Half day	Discretionary	£35.00	£35.00	0.00%	per item
<b>Borwick Hall</b>						
<b>Residential :</b>						
Residential Per Person Per Night	April	Discretionary	£79.50	£81.50	2.52%	per item
Residential Per Person Per Night	May pre SAT's	Discretionary	£79.50	£81.50	2.52%	per item
Residential Per Person Per Night	May post SAT's	Discretionary	£90.50	£92.50	2.21%	per item
Residential Per Person Per Night	June	Discretionary	£94.00	£96.00	2.13%	per item
Residential Per Person Per Night	July	Discretionary	£94.00	£96.00	2.13%	per item
Residential Per Person Per Night	August	Discretionary	£79.50	£83.50	5.03%	per item
Residential Per Person Per Night	September	Discretionary	£81.50	£83.50	2.45%	per item
Residential Per Person Per Night	October	Discretionary	£81.50	£83.50	2.45%	per item
Residential Per Person Per Night	November	Discretionary	£69.00	£70.50	2.17%	per item
Residential Per Person Per Night	December	Discretionary	£57.00	£62.00	8.77%	per item
Residential Per Person Per Night	January	Discretionary	£57.00	£62.00	8.77%	per item
Residential Per Person Per Night	February	Discretionary	£66.00	£67.50	2.27%	per item
Residential Per Person Per Night	March	Discretionary	£80.50	£82.50	2.48%	per item
<b>Day Visits:</b>						
Day	9.30am-4.30pm	Discretionary	£350.00	£350.00	0.00%	per item
Day Visits - Per Group per half day	Half day	Discretionary	£200.00	£200.00	0.00%	per item
Extended Day Visit - Per Group per day	930am-8.00pm	Discretionary	£550.00	£550.00	0.00%	per item
<b>Extras</b>						
Extra Instructor (only when group is already buying into activities)	Full Day	Discretionary	£200.00	£200.00	0.00%	per item
Extra Instructor	Half day	Discretionary	£100.00	£100.00	0.00%	per item
Evening Tutor		Discretionary	£77.00	£77.00	0.00%	per item
Transport Costs		Discretionary	£2.00 per mile for the first 40 miles and £1 each mile after	£2.00 per mile for the first 40 miles and £1 each mile after	0.00%	per item
<b>Other Packages</b>						
Self-Catering		Discretionary	£25.50 (Children 3 yrs and under free of charge)	£25.50 (Children 3 yrs and under free of charge)	0.00%	per item
Bed & Breakfast		Discretionary	£32.00	£32.00	0.00%	per item
Full Board (Breakfast, packed lunch and evening meal)	Groups will need to pay for a minimum of 50% capacity of accommodation block they are based in.	Discretionary	£50.00	£50.00	0.00%	per item

Camping		Discretionary	£6.00	£6.00	0.00%	per item
Camping with Equipment	Will need to include additional clean up charge	Discretionary	£10.00	£10.00	0.00%	per item
Extra Meals	Breakfast	Discretionary	£6.50	£6.50	0.00%	per item
	Packed Lunch	Discretionary	£6.00	£6.00	0.00%	per item
	Conference Lunch	Discretionary	£10.50	£10.50	0.00%	per item
	Evening or Cooked Meal	Discretionary	£12.00	£12.00	0.00%	per item
	Refreshments (tea, coffee & biscuits)	Discretionary	£2.50	£2.50	0.00%	per item
Duke of Edinburgh Awards Scheme	Bronze	Discretionary	£200.00	£200.00	0.00%	per item
	Silver - Walking	Discretionary	£275.00	£275.00	0.00%	per item
	Silver - Canoeing	Discretionary	£400.00	£400.00	0.00%	per item
	Gold	Discretionary	£350.00	£350.00	0.00%	per item
Large Room	Per day	Discretionary	£100.00	£100.00	0.00%	per item
Large Room	Half day	Discretionary	£60.00	£60.00	0.00%	per item
Small Room	Per day	Discretionary	£60.00	£60.00	0.00%	per item
Small Room	Half day	Discretionary	£35.00	£35.00	0.00%	per item

End of Culture charges

#### Scientific Services - Discretionary charges unless stated otherwise

Product	Sub products	Analytical	Charge for 2021/22	Proposed charge for 2022/23	Change %	Charged by
		Determinants	Price £	Price £		
<b>Food</b>						
Additives	Colours	Qualitative Identity	75.00	81.00	8%	per request
		Quantitative analysis (HPLC)	115.00	124.00	8%	per request
	Preservatives	Qualitative Identity	75.00	81.00	8%	per request
		Quantitative analysis (HPLC)	100.00	108.00	8%	per request
	Artificial Sweeteners	Qualitative Identity	75.00	81.00	8%	per request
		Quantitative analysis (HPLC)	100.00	108.00	8%	per request
Cereals and Bakery Products	Cereals	Moisture, crude, fibre	58.00	62.00	7%	per request
		Protein	11.00	12.00	9%	per request
		Dietary fibre	100.00	108.00	8%	per request
	Bread	Moisture, crude, fibre	58.00	62.00	7%	per request
		Protein	11.00	12.00	9%	per request
	Flour and Flour Products	Moisture, crude, fibre	58.00	62.00	7%	per request
		Protein	11.00	12.00	9%	per request
		Dietary fibre	100.00	108.00	8%	per request
		Calcium, Iron	60.00	64.00	7%	per request
	Beverages	Cocoa and Cocoa Prod.	Fat and Milk Fat	122.00	131.00	7%
Cocoa solids			204.00	220.00	8%	per request
Coffee and Tea		Moisture and Caffeine (Coffee)	111.00	120.00	8%	per request
		Chicory/Fig extract (Coffee)	51.00	55.00	8%	per request
		Ash ALA Extractives	92.00	99.00	8%	per request
Cakes and Confectionery	Cakes and Confectionery	Fat and Butter Fat	122.00	131.00	7%	per request
		Analytical Filth Test	71.00	76.00	7%	per request

Milk and other Dairy Products	Liquid milk	Alcohol in Chocolate	122.00	131.00	7%	per request
		Fat (Gerber), TS, FPD, Acidity	55.00	59.00	7%	per request
		Fat (gravimetric), FPD, Acidity	55.00	59.00	7%	per request
		Fat (gravimetric), TS, FPD, Acidity	60.00	64.00	7%	per request
		Antibiotic residues	45.00	48.00	7%	per request
	Cheese	Detection of dairy sterilant/detergent	45.00	48.00	7%	per request
		Moisture, Fat	45.00	48.00	7%	per request
		Detection of cow's milk in goat's cheese	150.00	162.00	8%	per request
	Butter	Moisture, Fat, NFMS, salt	53.00	57.00	8%	per request
	Other milk products	Moisture/TS fat in yogurt	35.00	37.00	6%	per request
Cream	Moisture, Fat	35.00	37.00	6%	per request	
Drinks	Wine	Total solids, fixed/volatile, acidities	85.00	91.00	7%	per request
		Alcoholic strength	65.00	70.00	8%	per request
		Sulphur Dioxide Preservative	35.00	38.00	9%	per request
	Alcoholic Drinks	Alcoholic strength	66.00	71.00	8%	per request
		Authenticity - Congeners	110.00	118.00	7%	per request
	Fruit Juices	Refractometer solids, Fruit Juice Content	85.00	91.00	7%	per request
	Soft Drinks	Refractometer solids, Fruit Juice Content	85.00	91.00	7%	per request
		Sulphur Dioxide Preservative	30.00	32.00	7%	per request
Eggs and Egg Products	Eggs and Egg Products	Fat, Egg Content	190.00	205.00	8%	per request
Fish and Shellfish	Fish and Shellfish	Species via PCR	165.00	178.00	8%	per request
		Extraneous Water-drip Technique	55.00	59.00	7%	per request
		Cd, Pb, Cu, Zn, Hg	70.00	75.00	7%	per request
		Fish Content (Stubbs and More)	65.00	70.00	8%	per request
Nutritional Foodstuffs	Infant Food	Moisture, Fat, Protein, CHO, Energy	60.00	64.00	7%	per request
		Nitrate/Nitrite Content	60.00	64.00	7%	per request
		Metals Fe, Cu, Cd, Pb, Zn	70.00	75.00	7%	per request
Fruit and Vegetables						
Fruit	Fresh and Frozen	Diphenyl, o-Phenylphenol, thiabendazole	110.00	118.00	7%	per request
		Pesticide Residues Screen	264.00	285.00	8%	per request
	Processed Fruit Products	Fruit Content (NPK)	74.00	80.00	8%	per request
		SO2 in dried fruits	35.00	37.00	6%	per request
		Drained weight of Canned fruit	35.00	37.00	6%	per request
Vegetables	Fresh and Frozen	Pesticide Residues Screen	269.00	290.00	8%	per request
		Nitrate Content	60.00	64.00	7%	per request
	Canned and Processed	Salt and Drained Weight	50.00	54.00	8%	per request
		Tin and Iron Content	55.00	59.00	7%	per request
		Nutritional Assessment	100.00	108.00	8%	per request
		Protein Content	10.00	11.00	10%	per request
		Metals Fe, Cu, Cd, Pb, Zn	70.00	75.00	7%	per request
Ice Cream and Desserts	Ice Cream	Fat and Milk Fat	110.00	118.00	7%	per request
		Fat, NFMS	85.00	91.00	7%	per request
	Desserts	Fat, Protein, Sugars	155.00	167.00	8%	per request

Meat, Game and Poultry							
Meat	Fresh and Frozen	Moisture, Fat on minced meats	35.00	37.00	6%	per request	
		Species identity rPCR	150.00	162.00	8%	per request	
		HADH Activity	95.00	102.00	7%	per request	
		Sulphur Dioxide Preservative	35.00	37.00	6%	per request	
	Meat Products	Meat Content (Stubbs and More)	65.00	70.00	8%	per request	
		Meat Content (Hydroxyproline)	130.00	140.00	8%	per request	
		Nitrate and Nitrite in Cured Meats	56.00	60.00	7%	per request	
		Salt and Phosphorus in Cured Meats	90.00	97.00	8%	per request	
		Sulphur Dioxide Preservative	35.00	37.00	6%	per request	
		Total Volatile Bases (N)	45.00	48.00	7%	per request	
Game		Rancidity Assessment	50.00	54.00	8%	per request	
Poultry	Fresh and Frozen	Meat Content (Stubbs and More)	65.00	70.00	8%	per request	
		HADH Activity	95.00	102.00	7%	per request	
		Total Volatile Bases (N)	45.00	48.00	7%	per request	
		Rancidity Assessment	55.00	59.00	7%	per request	
	Poultry Meat Products	Meat Content (Stubbs and More)	65.00	70.00	8%	per request	
		Monosodium Glutamate	80.00	86.00	8%	per request	
	Restaurant Take Away Meals	Cooked Meat Species rPCR	150.00	162.00	8%	per request	
	Other	Soups	Tomato Content	75.00	81.00	8%	per request
			Fat and Milk Fat proportions	120.00	129.00	8%	per request
Condiments		Acidity, AOV, Iodine value	110.00	118.00	7%	per request	
		Howard Mould Count	75.00	81.00	8%	per request	
Food Supplements		Vitamins (A, B1, B2, B6, C, E)	385.00	416.00	8%	per request	
		Minerals	45.00	48.00	7%	per request	
		Dietary fibre	90.00	97.00	8%	per request	
		Protein	10.00	11.00	10%	per request	
Oils and Fats		Rancidity Assessment	50.00	54.00	8%	per request	
		Fatty Acid Profile	105.00	113.00	8%	per request	
Honey and Honey Products		Vitamins (A, B1, B2, B6, C, E)	385.00	416.00	8%	per request	
		Refractometer solids, Diastatic Activity	125.00	135.00	8%	per request	
		Pollen Spectrum and HMF	140.00	151.00	8%	per request	
Preserves		Sugars Profile by HPLC	125.00	135.00	8%	per request	
		Refractometer Solids and Fruit Content	105.00	113.00	8%	per request	
Allergens		Sorbitol	105.00	113.00	8%	per request	
		peanut, almond, casein, egg, gluten (all other)	75.00	81.00	8%	per request	
Sugar		Polarimetry and Sulphated Ash	90.00	97.00	8%	per request	
Miscellaneous		Food Bacteriology	TVC's at 22/30/37 deg C	8.00	9.00	13%	per request
	Total Coliforms and E. coli		20.00	22.00	10%	per request	
	Yeasts and Moulds		20.00	22.00	10%	per request	
	Listeria Monocytogenes		25.00	27.00	8%	per request	
	Salmonella		25.00	27.00	8%	per request	
	Methylene		30.00	32.00	7%	per request	
	Phosphatase Test		30.00	32.00	7%	per request	
	PCR (for Honey)		Determination of Plant Specific Origin	140.00	151.00	8%	per request
		Quantitative PCR	140.00	151.00	8%	per request	



Imported Food and Feed (Manchester Airport)	EC669/2009	Aflatoxins	70.00	75.00	7%	per request
		Cadmium and Lead	55.00	59.00	7%	per request
		Ochratoxin A	70.00	75.00	7%	per request
		Pesticide residues analysed with Multiresidue methods based on GC-MS and LC-MS	269.00	290.00	8%	per request
		Pesticides: methomyl and oxamyl	205.00	221.00	8%	per request
		Pesticides: Amitraz	125.00	136.00	9%	per request
		Organo-phosphorus Pesticide Residues	269.00	290.00	8%	per request
	2008/289/EC	Genetically Modified Organism (GMO) 'Bt63' in rice products from China	Contracted analysis price on request	Subcontracted analysis price on request		per request
	EC 1152/2009	Aflatoxin Contamination	140.00	151.00	8%	per request
	EC 284/201	Polyamide and Melamine Plastic kitchenware	480.00	518.00	8%	per request
	EC 284/2012	Feed and Food from Japan (Radiation)	95.00	102.00	7%	per request
		Courier Cost	Included	Included		
		Any extra charges for weekend and public holiday work	Where samples are taken on a Friday, we operate on a Saturday and charge an extra 30%, if the sample needs to be collected on a Sunday, there will be an additional £100 courier charge	Where samples are taken on a Friday, we operate on a Saturday and charge an extra 30%, if the sample needs to be collected on a Sunday, there will be an additional £100 courier charge		per request
<b>Agriculture</b>						
	Sample Preparation	NOTE: All samples which are not prepared before testing will be subject to a preparation fee. All affected samples have been marked by an *.	32.50	35.00	8%	per request
Feedingstuffs	Agriculture Act	Oil*	50.00	54.00	8%	per request
		Protein*	10.00	10.00	0%	per request
		Oil and Protein*	60.00	64.00	7%	per request
		Moisture, Oil, Protein, Fibre, Ash*	130.00	140.00	8%	per request
		Copper*	50.00	54.00	8%	per request
		Magnesium*	50.00	54.00	8%	per request
		Sugars*	35.00	37.00	6%	per request
		Urea*	75.00	81.00	8%	per request
		NCD and Energy*	60.00	64.00	7%	per request
		Aflatoxins*	140.00	151.00	8%	per request
		Calcium and Phosphorus*	55.00	59.00	7%	per request
		Water soluble chloride*	35.00	37.00	6%	per request
		Mould evaluation*	15.00	16.00	7%	per request
		Vitamin A*	120.00	129.00	8%	per request
		Vitamin E*	120.00	129.00	8%	per request
		Speciation by rPCR	150.00	162.00	8%	per request
		Metal contamination Cd, Cr, Cu, Pb, Ni, Zn*	75.00	81.00	8%	per request
		FSA Suite 1 Vitamin A, Pb, As*	175.00	189.00	8%	per request
		FSA Suite 2 Vitamin A and E, Pb, As, Cd, Hg,	255.00	275.00	8%	per request
		FSA Suite 3 dioxins and dioxin-like PCBs*	600.00	648.00	8%	per request
Bacteriological examination (Salmonella)*	25.00	27.00	8%	per request		
Propionic acid*	80.00	86.00	8%	per request		
Fertilisers		Total Nitrogen	55.00	59.00	7%	per request
		Ammoniacal Nitrogen	55.00	59.00	7%	per request
		Nitric Nitrogen	55.00	59.00	7%	per request
		Total P2O5	65.00	70.00	8%	per request
		P2O5 soluble in NAC/water	65.00	70.00	8%	per request

		P2O5 soluble in water	65.00	70.00	8%	per request	
		Potassium oxide soluble in water	60.00	64.00	7%	per request	
		Magnesium	50.00	54.00	8%	per request	
		Other nutrients - each	50.00	54.00	8%	per request	
<b>Environmental/Forensic</b>							
Air sample analysis							
		20% v/v TEA in water method (THIS PRICE IS FOR THE NO2 TEST, FOR THE FULL NOX SUITE, SEE THE PRICE BELOW)					
		NOX Passive Diffusion Tubes (no2 only)	4.15	4.50	8%	per request	
		Dust in air	13.50	14.50	7%	per request	
		Full NOX Passive Diffusion Tubes	20% v/v TEA in water method	17.50	19.00	9%	per request
		Chemical (dust)		25.00	27.00	8%	per request
		Gravimetric (dust)		12.00	13.00	8%	per request
		Microscopy (dust)		15.00	16.00	7%	per request
		Asbestos	in ambient air and in dust	24.00	26.00	8%	per request
		Heavy metals	including Benzene	50.00	54.00	8%	per request
Soil and Vegetation		Chemical Contamination	*This will be based on an hourly rate	50.00	54.00	8%	per request
		Microbial and Insect infestation	* This will be charged on a per hour basis	50.00	54.00	8%	per request
<b>Waters</b>		Private Water Regs 2009: Check Monitoring	Ammonia, pH, Conductivity, Colour, Turbidity	46.00	49.00	7%	per request
			Iron, Manganese, Nitrate, Nitrite, Aluminium	45.00	48.00	7%	per request
			Total Coliforms, E. coli, Colony Count at 22 deg C	25.00	27.00	8%	per request
			Clostridium Perfringens	20.00	21.00	5%	per request
		Private Water Regs 2009: Audit Monitoring	E. coli and Enterococci	25.00	27.00	8%	per request
		<b>Additional Parameters: Drinking Water</b>				per request	
		General Water Quality	Lead in water	6.00	7.00	17%	per request
			pH, Conductivity, Ammonia, Nitrate, Nitrite, Sulphate, Chloride, Fe, Mn, Al, Pb, Cu, Zn, Cd, Ca, Na, Mg, Total Hardness, Alkalinity, Colour, Turbidity, TOC, Taste, Odour, Total Coliforms, E. coli.	100.00	108.00	8%	per request
		Routine/Complaint analysis					
		Water Microbiology	Total Coliforms, E. coli	20.00	22.00	10%	per request
			Total Coliforms, E. coli, TVC 48 hr at 37 deg C, TVC 72 hr at 22 deg C	25.00	27.00	8%	per request
		Swimming Pool Water Micro					
		Individual Parameters	5-day BOD	25.00	27.00	8%	per request
			Oxidisability	18.00	19.00	6%	per request
			Total Solids	30.00	32.00	7%	per request
			Suspended Solids	18.00	19.00	6%	per request
			Dissolved Solids	18.00	19.00	6%	per request
			Alkalinity	10.00	11.00	10%	per request
			TOC	14.00	15.00	7%	per request
			Ammonia (Distilled)	10.00	11.00	10%	per request
			Ammonia (Colorimetric)	20.00	22.00	10%	per request
			Detergents (Qual)	10.00	11.00	10%	per request
			Dissolved Methane	45.00	48.00	7%	per request
			Toxic Metals	25.00	27.00	8%	per request
			Alkali Metals	25.00	27.00	8%	per request
			Dionex	18.00	19.00	6%	per request
			Turbidity	6.00	7.00	17%	per request
			Colour	6.00	7.00	17%	per request
			Free Chlorine	15.00	16.00	7%	per request
			COD	20.00	22.00	10%	per request
			pH	5.00	6.00	20%	per request
			Conductivity	5.00	6.00	20%	per request
<b>Effluents</b>			5-day BOD	25.00	27.00	8%	per request
			COD	20.00	22.00	10%	per request
			Suspended Solids	18.00	19.00	6%	per request
			Ammonia	10.00	11.00	10%	per request

		Oil and Grease	10.00	11.00	10%	per request	
		Chloride/Nitrate	18.00	19.00	6%	per request	
		Metals Pb, Cd, Cr, Cu, Ni, Zn, Fe, Mn	73.00	78.00	7%	per request	
		Tip Leachates (Includes As, Cd, Cr, Cu, Fe, Pb, Mn, Hg, Ni, Zn, Nitrate, Nitrite, Sulphate, pH, Free ammonia, COD, Chloride, Conductivity)	100.00	108.00	8%	per request	
		Septic Tank Spillage Parameters	20.00	22.00	10%	per request	
		Nitrate/Chloride	18.00	19.00	6%	per request	
<b>Consumer Protection (price on request for all subcontracted testing)</b>	Pencils and Graphics	Paint film migration tests for metals Pb, Cd, Cr	35.00	37.00	6%	per request	
		Crayons migration tests	35.00	37.00	6%	per request	
	Glazed Ceramics	Leachable Pb and Cd	45.00	48.00	7%	per request	
	Vitreous Enamel-ware	Leachable Pb and Cd	45.00	48.00	7%	per request	
	Cooking Utensils	Lead content	45.00	48.00	7%	per request	
	Cosmetics	Soluble metals Cd, Cr, Pb	35.00	37.00	6%	per request	
		Sunscreens (SPF)	750.00	810.00	8%	per request	
	Nickel Products	Ni release	60.00	64.00	7%	per request	
	Materials and Articles in Contact with Food	Plastics for single use - water based simulants	107.00	115.00	7%	per request	
		Plastics for single use - Olive oil	394.00	425.00	8%	per request	
		Plastics for repeat use - water based simulants	144.00	155.00	8%	per request	
		Plastics for repeat use - Olive oil	445.00	481.00	8%	per request	
		Full tests	120.00	129.00	8%	per request	
	Toys (Safety) Regulations to BS EN71 (2005)	Paint film migration tests for metals Pb, Cd, Cr	35.00	37.00	6%	per request	
		Flammability tests	35.00	37.00	6%	per request	
Proximates		120.00	129.00	8%	per request		
<b>Trade Descriptions</b>	Coal	Calorific Value	60.00	64.00	7%	per request	
		Preservative Chemicals	240.00	259.00	8%	per request	
	Timber	Mould Identification	60.00	64.00	7%	per request	
		Water - KF	75.00	81.00	8%	per request	
	Petroleum	Cold Filter Plug Point of Diesel	87.00	94.00	8%	per request	
		Flash point	70.00	75.00	7%	per request	
		GC/MS for adulterants	120.00	129.00	8%	per request	
		Paraffin	120.00	129.00	8%	per request	
		For metal type and quality	75.00	81.00	8%	per request	
	Metallurgical Examinations						
	<b>Low Level Gamma Radiation. NB. You may wish to provide this service under an annual charge basis below.</b>						
	Low Level Gamma Radiation Monitoring (food or environmental samples)			87.00	94.00	8%	per request
<b>Non-analytical Costs</b>	<b>Fee (£)</b>	<b>Unit</b>					
Court Appearances	100	per hour	100.00	108.00	8%	per request	
Site Visits	85	per hour	85.00	91.00	7%	per request	
<b>Asbestos</b>							
	Identification (Bulk Sample Analysis)	24 hour turnaround	30.00	32.00	7%	per request	
		48 hour turnaround	25.00	27.00	8%	per request	
		2-5 day turnaround	20.00	22.00	10%	per request	
	Bulk Sample extraction (incl analysis & report)		150 (+£10 for each additional sa	162 (+£11 for each additional sample)		per request	
	Management survey		Min Charge £300	Min Charge £324		per request	
	Refurbishment/demolition		Min charge £350	Min charge £378		per request	
	Risk Monitoring survey		£60 ph	£64 ph		per request	
	Reassurance Monitoring		£240 (based on 6 air tests)	£259 (based on 6 air tests)		per request	
	Clearance testing		£450(based on a full day)	£486(based on a full day)		per request	
	Personal Monitoring		80.00	86.00	8%	per request	
<b>Lancashire Renewables</b>	Odour Monitoring (both sites)		£586.70 p.m.+ hrly rate of call out	£634 p.m.+ hrly rate of call out officer		per request	

**Adults Social Care Charging**

**Adult Social Care fees and Charges**

**Adults & Communities**

Service/ Charge	Type of Fee & Charge (Statutory / Discretionary)	Charge for 2021/22	Proposed charge for 2022/23	% change (21/22-22/23)	Charged for
Weekly Residential Care for Adults - short stay - including External, all client groups					
Residents – all age groups – Short Stay (capital savings over £23,250)	Statutory	Full Cost	Full Cost		Assessment and invoice
Residents Age 18 to 59 – Short Stay (capital savings under £23,250)	Statutory	subject to a financial assessment, charged a contribution towards the actual costs of care	subject to a financial assessment, charged a contribution towards the actual costs of care		Assessment and invoice
Residents Age over 60 – Short Stay (capital savings under £23,250)	Statutory	subject to a financial assessment, charged a contribution towards the actual costs of care	subject to a financial assessment, charged a contribution towards the actual costs of care		Assessment and invoice
Personal Allowance	Statutory	£24.90	£24.90	0%	
<p><i>These rates are based on guidance from DOH and DWP. In order to determine the contribution, we use the age related minimum level of income guarantee that DWP would pay less personal allowance to set the rate.</i></p>					
<b>Care Act - New Charges</b> in accordance with Act - charges per care package					
Brokerage Fee (one off admin fee if BCC arranges care for self funders)	Discretionary	£280.00	£295.00	5%	Assessment and invoice
Deferred Payment Fee (one off admin fee if LCC agrees to secure charges against property)	Discretionary	£810.00	£850.00	5%	Assessment and invoice
Deferred charge interest rate	Discretionary	1.45%	1.45%	0%	Assessment and invoice
Appointeeship annual fee		n/a	£520.00		Assessment and invoice
Residential Charge to Other Local Authorities					invoice
Residential/Nursing care -all client groups	Statutory	Based on Actual costs incurred	subject to a financial assessment, charged a contribution towards the actual costs of care		Assessment and invoice
Weekly Residential Care for Older Adults - External,					
Residents – (capital savings over £23,250)	Statutory	Full Cost	Full Cost		Assessment and invoice
Internal residential provision	Statutory	£716.71	£759.00	6%	Assessment and invoice
Internal residential provision with Dementia	Statutory	£757.09	£802.50	6%	Assessment and invoice

Day Care for Adults – Charges for Refreshments						
	Midday Meal	Discretionary	£2.60	£2.70	4%	per item
	Slice of Cake or Similar	Discretionary	£0.50	£0.60	20%	per item
	Sandwich (take home tea)	Discretionary	£1.80	£1.90	6%	per item
Internal Day Care for Adults – Standard Daily Charge (Exclusive of Meals)						
	standard day	Discretionary	£38.75	£41.00	6%	Assessment and invoice
	Standard day wth transport	Discretionary	£42.40	£44.90	6%	Assessment and invoice
	Standard day with Dementia care	Discretionary	£67.75	£71.80	6%	Assessment and invoice
	Standard day with dementicare including transport	Discretionary	£71.35	£75.60	6%	Assessment and invoice
	<b>Home Care – Hourly rate</b>					
	Hourly rate all clients (external provision only)	Discretionary	£14.27	£17.05	19%	Assessment and invoice
Meals Taken by Staff & Public - Normal Vat rules apply						
	Midday Meal	Discretionary	£2.60	£2.70	4%	per item
	Slice of Cake or Similar	Discretionary	£0.50	£0.60	20%	per item
	Sandwich	Discretionary	£1.80	<b>£1.90</b>	6%	per item
Shared Lives - Management Fees to other Local authorities						
	Shared Lives	Discretionary	assessed charge	assessed charge		Assessment and invoice
End of Adults Charges						

Other						
Service/ Charge	Description	Type of Fee & Charge	Charge for 2021/22	Proposed charge for 2022/23	% change (21/22-22/23)	Charged by
<b>Customer Access</b>						
Blue badges – (New & Renewal) - maximum allowable(Must keep at £10)	Blue Badge renewal	Statutory	£10.00	£10.00	0%	invoice
			£0.00			
<b>Childrens Services</b>						
S20 Child Care costs	Based on financial assessment and actual costs	Discetionary		Based on financial assessment and actual costs	N/A	N/A